

DOCKET REPORT -Lobby Shift

Observer Name: _____ Date: _____

		Judge	Hearing type* Det Ind, ND Ind, Det Master, ND Master	Number of master calendars, or start times of Individ. (merit)	# names redacted	# names w @ sign	# with Atty Rep.
Courtroom 1	AM						
	PM						
Courtroom 2	AM						
	PM						
Courtroom 3	AM						
	PM						
Courtroom 4	AM						
	PM						
Courtroom 5	AM						
	PM						
Webex Only	AM						
	PM						
Webex Only	AM						
	PM						

		Judge	Hearing type*	Number of master calendar, or start times of Individ (merit)	# names redacted	# names w @ sign	# with Atty Rep.
Webex Only	AM						
	PM						
Webex Only	AM						
	PM						

DECIPHERING DOCKETS

All dockets have a header that says **IJ Hearing Calendar Redacted**- ignore those words. To figure out hearing type, look at the next word and ask yourself:

- **Does it say Detainee?**
 - If it says Detainee write: “Det.”
 - If it doesn’t say Detainee, write: “N-D” (No docket says “non-detained” at the top, if it doesn’t say detainee, it is non-detained)
 - **Does it say Master or Individual?**
 - If it says Master, write “Master”. Any docket that has Master at the top is “N-D Master”.
 - If it says Individual, write “Ind.”. Any docket that has Individual at the top is “N-D Individual.”
 - If it doesn’t say Master or Individual at the top (because all it says is “Detainee”), you will have to look at the cases listed. If there is more than one case at the same start time, it is a master calendar docket. The hearing type is “Det-Master”.
 - If there is only one case listed per start time, it is almost always an Individual hearing. The hearing type is “Det-Ind.”
 - Exceptions for Detainee Dockets
 - Hearings all scheduled at 30-minute intervals, check the H Loc code. If it says MIN, WAF, and/or SOD, these are master calendar hearings on the IHP docket. Respondents are in prison not ICE detention. These are still “Det-Master”.
 - A unique start time that’s an initial hearing (Prev Adj= NA), check the hearing type- it may be an asylum fear review (code IRFR or ICFR)-these are “Det-Ind”
 - A unique start time (especially 8:00 or 1:00) and there is an attorney with CY after their name, this is a bond hearing. It is counted as a “Det-Master” in your tallies.
1. **End times mean nothing on a master calendar docket, ignore them.**
 2. **When enumerating the cases: count the number of master calendar hearings** (look at docket numbers to help you calculate). If a respondent has both a removal and bond hearing it is just one case; that’s why they have one docket #, don’t count them twice. **List the start times of Individual hearings.** A family of 3 on a Non-Detained Individual docket is still 1 hearing, write the start time. It is optional to put the number of people in the family in parentheses. Ex: 8:30 (3), for a family of 3 with an individual hearing at 8:30.
 3. **Hearing Location (H Loc) can also help with deciphering.** Non-detained: BLM, EFM. BLJ= non-detained, juvenile. Detained: BLC, BLD, BLF, BLG, BSB, BL5, BL7, BL8, MIN, SOD, WAF